

<b>Host Project Description (within the Framework of the European Voluntary Service)</b>	
<i>Name of the coordinating organisation</i>	ICJA / ICYE Germany
<i>Contact person in the host organisation for EVS administration</i>	<p>Tamara Breuer  Email: <a href="mailto:tbreuer@icja.de">tbreuer@icja.de</a>  Tel. +49 (0)30 200071645</p>
<i>Name and complete address of the project placement</i>	<p>Stephanus Stiftung  Katharina-von-Bora-Haus  Albertinenstr. 20  13086 Berlin-Weißensee  Homepage: <a href="http://www.stephanus-stiftung.de/de/stiftung/wohnen/erwachsene/weissensee/">http://www.stephanus-stiftung.de/de/stiftung/wohnen/erwachsene/weissensee/</a></p>
<i>Project number</i>	
<i>Activities of the project organisation (aims, objectives, actions)</i>	<p>The volunteer would work in the <i>Katharina-von-Bora-Haus</i>, which is a residential project for people with disabilities run by the Stephanus Foundation.</p> <p>The Stephanus Foundation coordinates over 80 institutions all over Berlin and Brandenburg for people with disabilities, children and youth as well as elderly people.</p> <p>The Katharina-von-Bora-Haus offers diverse living and support opportunities for people with disabilities.</p> <p>Around 45 people with mental disabilities of all ages live there (in general their whole life). There are also homes for children and young people with disabilities, workshops, a day-care-centre, a school, an elderly home, a gym and a large garden.</p>
<i>Description of the community the project is situated in</i>	<p>The <i>Katharina-von-Bora-Haus</i> is located in Berlin, in the district Weißensee. North of the city centre, Weißensee is characterized by various park and green areas, the lake Weißensee and its swimming station, open spaces as well as a lot of well conserved buildings and single family houses. More and more young families decide to live there as this area is calm, green and close to the centre. The population is mixed; you can find a high percentage of people who are living there since long time and with different economical background. There are different sport clubs, cinemas, shopping possibilities at the nearby Antonplatz, churches and cultural associations. The Prenzlauer Berg, one of the night-out areas with pubs, clubs and cafes etc, is in short distance and easy to reach by bike or public transport. Berlin itself is a city that offers a huge variety of cultural, sportive, international and political life.</p>

<i>Description of the tasks of the volunteer in the project</i>	The volunteer will support the staff in one of the residential living groups. About eight inhabitants live there together as independently as possible. The volunteer would assist them in those situations when they need support: offering and supporting free time activities such as gardening, playing music etc, home work, guidance when going shopping, cooking and eating, helping in their daily activities such as getting up, getting dressed, evening activities and so on. The volunteer will not be working in the field of hygiene. The volunteer is welcome to propose ideas for free time activities (creative, sports, cultural activities). Due to the missing qualification and profession the volunteer will not be working in the night shifts. The language course will be considered as working hours. Vacations should be taken in agreement with staff and director.
<i>Required skills and interests of the volunteer</i>	The <i>Stephanus Foundation</i> has the following expectations towards the volunteer's required skills and interests: <ul style="list-style-type: none"> <li>- motivation to work in the project</li> <li>- ready to work with people with mental disabilities (experience in this field would be welcome but not necessary)</li> <li>- be open to work in a responsible, independent way</li> <li>- be open to living with people with disabilities</li> <li>- be prepared to work in care and support</li> <li>- basic knowledge of German language would be an advantage</li> <li>- reliability and punctuality</li> </ul>
<i>Working hours, working time:</i>	The volunteer will be working in different shifts: generally this could be in the morning (7:00-13:00), in the afternoon (15:00-20:00) or at weekends. These shifts and working time can be accorded together with the volunteer depending on interests and possibilities. Working at weekends will only occur in rare occasions. The weekly working hours will be 30-35 hours; two days off a week.
<i>Training and support for the volunteer</i>	There is a mentor who is responsible for answering any questions and supervising the work of the volunteer, and who speaks English. The volunteer can take part in the regular capacity training for staff members. The project has much experience with German volunteers and has been a host project for the European Voluntary Service for several years now.

<i>Pocket Money</i>	The volunteer will receive 110 Euro/month as pocket money (paid by ICJA).
<i>Public Transport</i>	The volunteer will be reimbursed for the costs of a monthly public transport ticket (reduced fee) (paid by ICJA).
<i>Description of the accommodation</i>	The volunteer will be living in one apartment (2 rooms, kitchen, bathroom) in the living home. Maybe he/she has to share this apartment with another volunteer or intern; each one gets a single room.
<i>How will the food arrangement be?</i>	The volunteer will receive provisions (amounting to 236Euro/month) from the project.
<i>International travel costs</i>	The volunteer will receive a financial contribution to his/her travel costs from his/her place of origin to Germany and back. The amount depends on the distance travelled. For travel distances between 500 km and 1999 km: 275 Euro, between 2000 km and 2999 km: 360 Euro etc.
<i>Insurance</i>	The volunteer will receive health insurance, third party liability insurance as well as general accident insurance via the group insurance of the European Commission (free of charge for the volunteer).